Data Protection

1. Name and contact details of person in charge

This privacy policy applies to data processing by:

Alumax Europe GmbH, Kuhberg 27, 24534 Neumünster, Phone: +49 40 88 21 53 6-11, Fax: +49 40 88 21 53 6-99

Person in charge:

Axel Gräfnitz

Kuhberg 27, 24534 Neumünster, Phone: +49 40 88 21 53 6-11, axel@alumaxeurope.com

Data Protection Commissioner:

If you have any questions about data privacy and / or if you wish to exercise any rights with respect to your personal information, please send us an e-mail <u>axel@alumaxeurope.com</u>

2. Collection and storage of personal data and the nature and purpose of their use

a) When visiting the website

When you visit our website www.alumaxeurope.com, the browser used on your device automatically sends information to the server of our website. This information is temporarily stored in a so-called log file. The following information will be collected without your intervention and stored until automated deletion:

IP address of the requesting computer

Date and time of access

Name and URL of the retrieved file

Website from which access takes place (referrer URL)

used browser and, if applicable, the operating system of your computer as well as the name of your access provider

The data mentioned are processed by us for the following purposes:

Ensuring a smooth connection setup of the website

Ensuring comfortable use of our website

Evaluation of system security and stability as well as

for further administrative purposes

The legal basis for data processing is Art. 6 Abs. 1 S. 1 lit. f General Data Protection Ordinance (DSGVO). Our legitimate interest follows from the data collection purposes listed above. In no case we use the collected data for the purpose of drawing conclusions about you.

b) For contracts

If you want to place an order with us or engage in any other kind of contract, it is necessary that you provide us with personal information. In detail, we collect the following information that we need for the execution of orders or contractual relationships:

company

title, First name, Surname of contact person

a valid email address

address

- phone number (landline and/or mobile phone number)
- information that is necessary for the execution of the contract

The collection of these data takes place

- in order to identify you
- in order to be able to correspond with you
- to execute the contract
- in order to invoice you
- for legal defense in case of dispute

Data processing takes place in accordance with Art. 6 Abs. 1 S. 1 lit. b DSGVO for the stated purposes and is required for the proper processing of orders and for the mutual fulfillment of obligations arising from contractual relationships.

The personal data collected by us will be deleted if their knowledge is no longer required for the fulfillment of the purpose for which they were stored, or if such storage is or becomes inadmissible for other legal reasons, unless under Art. 6 Abs. 1 S. 1 lit. c DSGVO we are obliged to store for a longer period of time due to tax and commercial requirements for storage and documentation (HGB, StGB or AO) or you have agreed to extend storage in accordance with Art. 6 Abs. 1 S. 1 lit. a DSGVO.

3. Disclosure of data

A transfer of your personal data to third parties for purposes other than those listed below does not take place. We only share your personal information with third parties if:

you have given express consent to this according to Art. 6 Abs. 1 S. 1 lit. a DSGVO a

the disclosure pursuant to Art. 6 Abs. 1 S. 1 lit. f DSGVO is required to assert, exercise or defend legal claims and there is no reason to assume that you have a predominantly legitimate interest in not disclosing your data,

in the event that disclosure pursuant to Art. 6 Abs. 1 S. 1 lit. c DSGVO is a legal obligation, or

this is legally permissible and required according to Art. 6 Abs. 1 S. 1 lit. b DSGVO for the fulfilment of contractual relationships with you.

4. Cookies

In case we use cookies on our site: These are small files that your browser automatically creates and that are stored on your device (laptop, tablet, smartphone, etc.) when you visit our site. Cookies do not harm your device and do not contain viruses, Trojans or other malicious software.

The cookie stores information resulting from use of the specific terminal. However, this does not mean that we are immediately aware of your identity.

On the one hand, the use of cookies is intended to make the use of our offer more pleasant for you. For example, we use so-called session cookies to recognize that you have already visited individual pages on our website. These are automatically deleted after leaving our page.

In addition, in order to improve usability, we also use temporary cookies that are stored on your device for a specified period of time. If you visit our site again to take advantage of our services, it will automatically recognize that you have already been with us and what inputs and settings you have made, so you do not have to re-enter them.

On the other hand, we use cookies to statistically record the use of our website and to evaluate it for the purpose of optimizing our offer (see section 5). These cookies allow us to

automatically recognize when you revisit our site that you have already been with us. These cookies are automatically deleted after a defined period of time.

The data processed by cookies are required for the purposes mentioned in order to safeguard our legitimate interests as well as third parties interests according to Art. 6 Abs. 1 S. 1 lit. f DSGVO. Most browsers accept cookies automatically. However, you can configure your browser so that no cookies are stored on your computer or a notification appears each time before a new cookie is created. However, disabling cookies completely may mean that you cannot use all features of our website.

5. Rights of a person concerned

You have got the right

- * to request information about your personal data processed by us in accordance with Art. 15 DSGVO. In particular, you can request information about the following: the processing purposes / the category of personal data / the categories of recipients to whom your data has been or will be exposed / the planned storage period / the right to rectification, cancellation, limitation of processing or objection / the existence of a right of appeal / the origin of your data, if it was not collected by us / the existence of automated decision-making including profiling and, where appropriate, meaningful information about their details.
- * according to Art. 16 DSGVO, to demand the rectification of incorrect data or completion of personal data stored by us without delay;
- * in accordance with Art. 17 DSGVO, to demand the deletion of your personal data stored by us, except where the processing is for the exercise of the right to freedom of expression and information, for the fulfillment of a legal obligation, for reasons of public interest or for the assertion, exercise or defense of legal claims is required
- * in accordance with Art. 18 DSGVO to demand the restriction of the processing of your personal data, as far as the accuracy of the data is disputed by you, the processing is unlawful, but you reject their deletion and we no longer need the data, however you need the data for assertion, exercising or defending legal claims or you have objected to its processing in accordance with Art. 21 DSGVO
- * in accordance with Art. 20 DSGVO, to receive your personal data you provided us with in a structured, standard and machine-readable format or to request transmission to another person in charge
- * pursuant to Art. 7 Abs. 3 DSGVO to revoke your formerly granted consent at any time. As a result, we are no longer allowed to continue the data processing based on this consent for the future and;
- * according to Art. 77 DSGVO to complain to a regulating authority. As a rule, you can contact the regulating authority of your usual place of residence or our headquarters.

6. Right of Objection

Provided your personal data is processed based on legitimate interests in accordance with Art. 6 Abs. 1 S. 1 lit. f DSGVO, you have the right to file an objection against the processing of your personal data in accordance with Art. 21 DSGVO, provided that there are reasons for this arising from your particular situation or the objection is directed against direct mail.

In the latter case, you have a general right of objection, which is implemented by us without specifying any particular situation.

If you would like to exercise your right of revocation or objection, please send an e-mail to <u>axel@alumaxeurope.com</u>

7. Data security

Within the website visit we use the widely used SSL (Secure Socket Layer) method, in conjunction with the highest encryption level supported by your browser. In general, this is a 256-bit encryption. If your browser does not support 256-bit encryption, we'll use 128-bit v3 technology instead. Whether a single page of our website is encrypted is shown by the display of the closed key or lock icon in the lower status bar of your browser.

We also take appropriate technical and organizational security measures to protect your data against accidental or intentional manipulation, partial or total loss, destruction or against unauthorized access by third parties. Our security measures are continuously improved in line with technological developments.

8. Currentness and changing of the privacy policy

This privacy policy is currently valid and is dated June 2018.

Any necessary adjustments and changes remain reserved. The most current privacy policy can be accessed and printed by you at any time from the website www.alumaxeurope.com/datenschutzerklaerung_EN/.